

Tipperty Parent Group

Meeting – Tuesday 15th November 2022 @ 6.30pm

Attendees: Miss. Buchan (Head Teacher), Mrs. Comery, Mrs. Elrick-Stewart, Cllr. McAllister, Cllr. Davidson. Via Teams: Mrs. Dew, Mrs. Mackay, Christine MacLennan, Mrs. Watt.

Item	Notes	Actions
1	<p><u>Welcome and Apologies</u></p> <p>Mrs. Comery thanked everyone for attending, especially those who had attended online at short notice to provide the required minimum of 4 parents/guardians in attendance.</p> <p>Apologies were noted from Mrs. Gillies, Mrs. Harrison, Mrs. Hewitt, Mrs. McKessick, Miss McKimmie, Miss Sherriff's, Miss. Watt, Mrs. Yeoman, Cllr. Crawley and Cllr. Owen.</p>	
2	<p><u>Minutes of Last Meeting</u></p> <p>The minutes from the last meeting on 20th September 2022 were approved. Outstanding actions were as follows;</p> <p>Waterproof trousers have been purchased by the Parent Group and passed to the school.</p> <p>Replacement bark for the cosy corner has been purchased and is due to arrive on Friday 18th Nov. Miss Buchan advised that the intention was to deliver the bark as close to the cosy corner as possible however there may be a requirement for persons to manually move the bark should access be restricted.</p> <p>The response provided by the Catering Services Team to the query on food waste and portion sizes at the last meeting was discussed.</p> <p>Both Councillors Davidson and McAllister advised that this was a hot topic at present and had been raised by other groups too. Cllr. McAllister had been informed that if children took all food on offer that this should provide the required calorie intake for their meal.</p> <p>Miss Buchan noted that there were food waste bins used by the kitchen staff at present and they did try to give some of the food waste to the wormery.</p>	
3	<p><u>Chairperson's Report</u></p> <p>Mrs. Comery chairperson – read out her report as follows.</p> <p>Our first term in our new roles has been a busy one.</p> <p>Since our last meeting on 20th September we have participated in the school inspection, ordered and received new waterproofs for the children to use outdoors.</p> <p>Ordered bark for the cosy corner and are awaiting delivery next week hopefully.</p> <p>Also we have liaised with Aberdeenshire Council to agree a new safe place for the children to get on and off the bus. The new bus space is in the carpark. Feedback is that this is working well.</p>	

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3	<p><u>Chairperson’s Report continued....</u></p> <p>We have also come second in the Tesco ‘Bags for Help’ which means we get £1000 towards ICT equipment for the school. I would personally like to thank Mrs. Elrick-Stewart for arranging this and to all that voted for Tipperty School.</p> <p>I look forward to working with you all over the festive period to make sure we raise money for the school and the children and families have a great time.</p>	
4	<p><u>Head Teacher’s Report</u></p> <p>Many thanks to the families who have supported the recent Poppy appeal. We have raised £36 for Poppy Scotland. It was lovely to be joined by so many families on Friday for the Remembrance Commemoration. Well done in particular to the P7 pupils and pupils in p5 and p6 who shared their remembrance poems with us prior to the 2-minute silence.</p> <p>Christmas Raffle tickets have been sent out and many thanks to those who have already been in touch regarding the donations of raffles.</p> <p>We are in the early stages of planning our Christmas Nativity. We have shared the songs with your child today on Google Classroom. I am sure they will enjoy sharing the Christmas songs with you in the coming days and weeks!</p> <p>The Health Group have started up the Toast Tuck-shop with a free trial of toast today. We will be running the Toast Tuck-shop over the next 3 weeks and selling toast for 10p a slice. The pupils will then decide how to take this forward in terms 3 and 4.</p> <p>Many thanks to all families who recently supported the Rotary shoebox appeal. These boxes will now be delivered to families in need in Eastern Europe. The children have enjoyed seeing footage shared by the rotary of children receiving similar boxes.</p> <p>A big thank you to the Parent Group for funding the purchase of replacement bark for the cosy corner. This will be delivered on Friday this week.</p>	
5	<p><u>Treasurer’s Report</u></p> <p>In the absence of Mrs. Gillies, Mrs. Comery advised that the account balance stood at £1843.46.</p> <p>It was noted that there was £200 due to be paid into the account from the community council for watering the plants during the summer as well as the £1000 from Tesco.</p> <p>Mrs. Laura Abel has audited the accounts and all was found present and correct.</p>	
6	<p><u>Nomination of Parent Group Members</u></p> <p>The two remaining positions on the Parent Group committee were appointed as follows.</p> <p>Secretary: Mrs. Andrea Elrick-Stewart. <i>Proposed by – Mrs. Claire Comery. Second by – Mrs. Tracy Mackay</i></p> <p>Vice-Chairperson Mrs. Tracy Mackay <i>Proposed by – Mrs. Andrea Elrick-Stewart. Second by – Mrs. Claire Comery</i></p>	

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7	<p><u>Defibrillator</u> Mrs. Elrick-Stewart advised that the paediatric pads were still awaited for the Defibrillator machine.</p> <p>Mrs. Elrick-Stewart confirmed that the replacement battery and adult pads had been installed and the Defib machine was operational. It was also confirmed that the adult pads can be used on children.</p>	AES
8	<p><u>Fundraising & Planning</u></p> <p>Tesco Tokens: It was announced that Tipperty Parent Group had been successful in the Blue Token appeal, achieving 2nd place and due to be awarded £1000 . Mrs. Elrick-Stewart advised that she had completed the application form for payment.</p> <p>Paperdoll: Mrs. Elrick-Stewart informed that there were 4 photography sessions taken with Paperdoll Photography in Ellon. A cheque for 15% of the sales would be paid to the group in due course.</p> <p>Future Fundraising: Mrs. Comery advised that there were plans to hold a quiz in early December but given this was not far away and this was already looking to be a busy time with activities, it was agreed to postpone this until February.</p> <p>Miss. Buchan explained the procedure for booking the school hall for events and suggested a weekday may be easier to get a janitor.</p> <p>Xmas Raffle: Miss. Buchan confirmed that the raffle tickets had been issued to parents to sell. An email will be sent to parents asking for donations for the prizes.</p> <p>Mrs. Comery suggested that there could be a stall selling items made by the children at the Christmas raffle draw. Miss Buchan noted that this was feasible, but consideration would need to be given as to whether it should be 'donations only' for items rather than a set price.</p>	AES Miss B Miss B
9	<p><u>Educational Support Worker</u> Christine MacLennan, Educational Support Worker had attended the meeting to offer advice and support to the new committee.</p> <p>CM stated that any big decisions should be made at meetings and minuted.</p> <p>CM suggested that given the current cost of living crisis the group should be mindful of this when planning any fundraising activities.</p> <p>CM recommended that any costs should be attributed to families rather than individual pupils.</p>	

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9	<p><u>Educational Support Worker continued....</u> CM informed that the the 'Worried About Money' sessions had not had a big uptake and would be repeated in the new year.</p> <p>CM commended the group for campaigning about safe spaces in the work over the bus parking.</p> <p>CM recommended that the group review the constitution periodically.</p> <p>CM suggested that the group should work with the Head Teacher on policies, etc.</p> <p>CM noted that there was lots of guidance and resourced available on the Connect website for Parent Groups.</p> <p>CM stressed that the use of Paypal by the Parent council should be avoided as it would invalidate the insurance.</p> <p>It was confirmed that the school held a lottery license and hosted the main Christmas raffle not the parent group</p>	
10	<p><u>A.O.C.B.</u></p> <p>Public Liability Insurance: Christine MacLennan informed that the Parent Group was covered by insurance through the Connect membership. It was confirmed that the insurance document did not have to be displayed anywhere.</p> <p>PVG: Christine MacLennan advised that PVG's were only required where the Parent Group undertook certain activities, in particular where they might be responsible for looking after children. It was agreed that the Parent Group currently did not undertake such activities and there was no plans for any events where this would be the case.</p> <p>CM advised that there was a backlog of PVG applications, but they would be free through Volunteer Scotland.</p> <p>National Discussion on Future of Education: CM informed that it had been nearly 20 years since the last national discussion on education where the 'Curriculum For Excellence' had evolved from. It was acknowledged that there had been little publicity on the event and the information/ emails provided complex and not easy to digest. The timescales to respond were also thought insufficient to give time to hold proper discussions and formulate responses. It was agreed that the Parent Group would post information on the Facebook page to inform parents and the school would also email. AES to provide Miss. Buchan with a copy of the most recent edited email from CM.</p>	AES

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10	<p><u>A.O.C.B</u></p> <p>Christmas Gifts: It was noted that a festive VIP guest had been arranged to visit the school during the run up to Xmas.</p> <p>The Parent Group discussed purchasing gifts for distribution by this person. It was suggested older recipients may prefer a voucher.</p> <p>The Parent Group will survey parents to gauge their thoughts on this in terms of value and type. It was noted that in previous years the budget was around £5-£8 per person.</p> <p>Miss Buchan confirmed that the Round Table would be visiting Tipperty on Sunday 4th Dec to collect any donations of gifts for their appeal.</p> <p>Facebook: Parents are reminded that there is a Tipperty Parent Group Facebook page which they are encouraged to join to receive notification of events, meetings and information.</p>	CC
11	<p><u>Date of Next Meeting</u></p> <p>Wednesday 11th January 6.30pm.</p> <p><i>Reminder that all parents/carers are welcome to attend in person or via Teams.</i></p>	